

Education Advisory Committee Meeting

January 15, 2019

APPROVED

Fr. John Lantsberger, Mr. Michel, Mrs. Kallhoff, Sandy Bauer, Tami Schwebach, Adam Heinitz, Danny Geraets and Jacque Brown were present.

Meeting was called to order at 4:00 pm with Father John leading us in prayer.

Previous meetings minutes were reviewed.

Administrative Report

TEACHER IN-SERVICE (1/14)

- Information was shared with teachers about smokeless tobacco products and the risk they pose to our youth. Very informative for teachers on this rising problem in our schools.
- Avera sent a representative to instruct teachers on CPR/AED training as well as Heimlich maneuvers. We do this every two years and it's always good to stay on top of this.
- New safety/lockdown/fire procedures were introduced by Mr. Michel and Mrs. Kallhoff.
 - Much of this was in response to ALICE training that was introduced to staff at October In-Service, where we determined we were ill-prepared to handle a harmful intruder situation.
- Discussion was held on procedures that would be followed if teacher were ever accused of inappropriate conduct with students. Discussion also entailed proper professionalism and contact with students outside of school hours.
 - At our Fall Diocesan Principals' Meeting, it was suggested that we have these conversations about procedures to be followed before any accusations ever occur as these conversations become much more difficult after an accusation has been made against a teacher.

NEW SAFETY PROCEDURES

- New Safety procedures are being put in place and implemented in an effort to increase the safety and security of our buildings and our students.
- Entrance doors will be locked at the start of the day and all will remain locked until the end of the school day.
 - Currently doors are unlocked at different points of the day with students moving between buildings.
- Teacher classroom doors will be locked throughout the day so that classrooms can be secured if a threat enters the building
- Administration will be working with teachers to develop safety plans in individual classrooms.
- Relevant information/changes will be communicated with parents.

SCHOOL IMPROVEMENTS

- Connie Fitzgerald has been looking at AED's to determine what is needed and which devices need to be replaced. Pads/batteries are being purchased along with a new AED to replace existing ES building AED which has outlived its suggested useful life. Total cost for this year will be \$1,500.

- Booster Club and SFO have each agreed to give \$500 each year to offset the costs of these purchases. Avera has also stated she will give \$500 each year to help with AED and AED pad/battery replacements. This should help keep the costs down for future years. AED's need to be replaced every ten years (current price ~\$1000) and batteries/pads need to be replaced every two years (current price ~ \$100/set)

COMMUNICATION

- The Remind service we've been using is having issues with Verizon. Information will be communicated with parents about what we can do to try to keep this service free and continue to communicate important information with parents.

HS REPORT

- New end of day/homework bell system being implemented for second semester.
- At 3:14, bell will ring and students will gather at statue of Mary for end of day prayer together.
- After bell, students with missing work will go to the computer lab to work on their assignments or verify that they have turned everything in.
- At 3:20, a final bell will ring dismissing students who have completed all of their missing work.

ELEMENTARY REPORT

- New doors were installed to replace the red doors just inside the front entrance of the school. The old doors were splitting apart, falling off the hinges and were extremely heavy and a threat to fingers/hands! The new doors are lightweight, open and close completely, and are already helping with the retention of heat. Thank you to Danny Klein and Chris Geraets for installing!
- Kindergarten Screening is tentatively set for April 12th. More information to come.....
- SAT10/OLSAT test data has been received and will be compiled/reviewed for February meeting.

AD REPORT

- 6 man football on hold for a couple years. We will be staying 9B man football.

UPCOMING EVENTS: Please visit http://www.drstmary.org/Calendars/calendar/Monthly_Calendars.html

Committee Reports

Marketing/Retention

- CSW EAC luncheon set for Wed, Jan. 30th from 10 AM – 2 PM. Ads will be run in all local papers for 2 weeks.
- Sign hanging at Interstate Collision will wait till spring to be sure to get it hung properly.
- Dakota Alliance has approached us about running a soccer camp on our practice football field. Insurance and liability issues will be looked into before proceeding.

Finance –Everything is looking good and tracking well. Mild winter thus far has been helpful on the budget. We are beginning to look at projected numbers for tuition and compensation decisions for 2019-2020 academic year. More discussion about this will take place in February.

Policy/Curriculum

- Code of Conduct was discussed in regards to e-cigarettes and vaping. Feel the policy is sufficient in covering the issue, will leave as is.

- Bullying section of the charter was discussed and was decided it is up to date and that no changes need to be made.
- Sexual misconduct section of the charter was also discussed. Decision was made that updates need to be made, specifically in regards to staff having a complaint and what they need to do.

Facilities – Parish meetings regarding new building projects are scheduled for the end of January and beginning of February.

Tami motioned and Adam seconded to approve previous meeting minutes. All voting aye, motion passed.

Old Business

None

New Business

- Student Survey – Casey and Deb have worked on a survey to be given to students anonymously covering many of today's issues. Discussion over questions on survey were made with updates and added questions included.
- Calendar Survey – Casey and Deb have also worked on a 4 question survey to go out to parents regarding breaking away from the public school calendar. Beginning date of school, school closures, etc.

Next meeting is scheduled for February 12, 2019 at 3:30 pm in parish conference room.

Father John led us in a closing prayer.

Adam motioned and Sandy seconded to adjourn meeting.

Meeting adjourned at 5:35 pm.

Executive session was held.