



## Education Advisory Committee Meeting

December 12, 2017

APPROVED Minutes



Fr. John Lantsberger, Mr. Michel, Mrs. Kallhoff, Sandy Bauer, Jacque Brown, Adam Heinitz, Tami Schwebach, and Lee Saude were present.

Meeting was called to order at 3:30 pm with Father John leading us in prayer. Previous meetings minutes were reviewed.

### **Administrative Report**

#### ASSEMBLIES/EVENTS

- Suicide Prevention and Awareness – hosted by DR Connections – was held on November 20th. Presentation for 8<sup>th</sup>-12<sup>th</sup> by Angela Drake and Tod Lacey- both parents who lost children to suicide.

#### ELEMENTARY/HS REPORT

- SAT10/OLSAT results were received. Data is being compiled to present at the January EAC meeting.
- Mr. Kruger again led a letters-to-Santa campaign sponsored by Make-A-Wish Foundation. A donation of \$2 per letter was given by Macy's to Make-A-Wish for the 219 letters totaling \$438 donated!
- 2<sup>nd</sup> grade class celebrated their First Reconciliation on Dec. 6<sup>th</sup>.
- K-6 and 7-12 presented their Christmas programs – both were fantastic and festive!
- PK-6<sup>th</sup> hosted author Tom Roberts for storytelling and book signing.
- Elementary Advent prayer – led by Kind, 1<sup>st</sup>, and 2<sup>nd</sup> grade is held every Tuesday morning at 8:40.
- Cardinal Family activities are being held once per quarter. This quarter, families will gather in the teacher's classrooms to enjoy a Christmas movie, popcorn and a drink. (popcorn and drinks will be provided by SFO)
- Last day of school before Christmas Break: December 20<sup>th</sup> (1:30 PM dismissal).
- Working on developing a new calendar using Google and WinCalendar, will allow us to embed calendar online to keep updated and keep all of our information in one place.

#### AD REPORT

- Winter Activities are off and running.
- Participation #'s:
  - Boys Basketball: 18 HS students, 17 JH students (including 6<sup>th</sup> grade)
  - Girls Basketball: 11 HS students, 9 JH students (including 6<sup>th</sup> grade)
  - Wrestling: 1 HS student
- Volleyball schedule for 2018 is set. Basketball schedules for 2018-2019 nearly set, waiting on 2 girls' dates. Will be holding more doubleheaders next year due to travel and available dates.

#### SCHOOL IMPROVEMENTS

- 5 additional Chromebooks purchased to be added to Elementary cart, should arrive before Christmas.
- Roof patching on gymnasium and above upper-level high school was completed prior to Thanksgiving Break.
- Hallway TV (from SFO) installed for announcements.
- Locker room game clocks installed (purchased by Booster club last year).
- Gym speakers being installed today to improve sound quality/balance in gymnasium.
- Meeting with Convergent Technologies on Friday (12/15) to discuss better options for entry system. Would make for more secure entry system and we would ensure it is transferrable with any building changes.

#### LAST EAC MEETING FOLLOW-UP

- New drop-off procedures for ES has been implemented and has been successful thus far. Thank you to Dick Klein for painting the crosswalk!

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- HS parking: Kristy has called City Hall to explore signs/painting curbs to keep cars back from corners. Waiting to hear back on this.
- Kristy is working on a brochure to go out in Dell Rapids Chamber of Commerce welcome packets.
- HS Advent Prayer has been moved to 8:25 AM. Exploring feasibility of re-starting communal morning prayer through this.

#### UPCOMING EVENTS

- December 13<sup>th</sup>: Booster Club meeting @6:30 in lunchroom
- December 14<sup>th</sup>: GB @ Estelline @ 6:00 PM
- December 15<sup>th</sup>: BB @ Estelline @ 6:00 PM
- December 16<sup>th</sup>: GB @ Colman-Egan @ 2:00 PM
- December 18<sup>th</sup>: Junior Kindergarten Christmas program @2:00 in Parish Hall
- December 18<sup>th</sup>: GB vs. De Smet @ 6:15 PM
- December 19<sup>th</sup>: BB vs. De Smet @ 6:15 PM
- December 20<sup>th</sup> : Early dismissal @1:30, no PM bussing

#### **Committee Reports:**

**Marketing/Retention** – Sandy has reserved the parish hall from 10:00 am to 2:00 pm on January 31, 2018 for the EAC/Catholic Schools Week teacher appreciation luncheon.

Mrs. Kallhoff submitted membership info to the Dell Rapids Chamber of Commerce.

Brochures for the Dell Rapids Chamber welcome packets are being developed and the 1<sup>st</sup> draft will be distributed to committee members for review.

**Finance** – Fr. John explained how school endowments and parish endowments are now being reported separately in the financials per Diocesan request. This change does not affect the amounts in our endowments.

YTD numbers look good so far. Most of the expenses are tracking at or below budgetary numbers. Checking account is tracking above last year's numbers.

Question on when tuition assistance is moved into the budget was asked and answered. This move is generally made later in the year so that the transfer does not exceed what is needed for the budget year.

State of school savings was discussed. Current amount is just above \$250,000.

Adam and Fr. John to start process of developing budget for 2018-2019 school year.

**Policy/ Curriculum** – No report

**Facilities** – Outdoor facility lighting was discussed. Fr. John is looking into the possibility of installing new LED lighting for the church parking lot and on the north side of the school. Mr. Michel noted that the NW side of the high school is very dark in the evenings after events.

Discussion was held on next steps for facilities planning.

Tami brought a picture of a crosswalk marker that Dell Rapids Public Elementary uses. Our process seems to be working at this time but the marker is a viable alternative for times when the crosswalk markings are not visible (snow event for instance). Mr. Michel noted that these items are available locally at Ace Hardware if needed. No action taken at this time.

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City of Dell Rapids has been contacted about no parking zones near corners by the school. They are looking into how that can be accomplished and will get back to us.

Tami motioned, and Sandy seconded to approve previous meeting minutes and administrative/committee reports. All voting aye, motion passed.

### **Old business:**

None

### **New Business:**

Second reading of Bullying Policy revision was held with changes from first reading.

No executive session

Next meeting scheduled for 4:00 pm on January 9, 2018 in parish conference room.

Father John led us in a closing prayer.

Jacque motioned, and Sandy seconded to adjourn. All voting aye, motion passed.

Meeting ended at 4:20 pm.

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