

DELL RAPIDS ST. MARY

CHRISTIAN SERVICE VERIFICATION FORM

One of the primary goals of St. Mary Catholic High School is to prepare our students for a lifetime of service to the community, the Church, the school, and the Lord. In this light, students in grades 9-12 are required to complete a minimum of 20 hours of community service each year of their four years in high school**(see footnote). These service hours are to be completed during the school calendar year—from the day after the previous school year ends in May/June until the last day of school for the current year.

This form will serve as a verification of the service completion that must be signed by the service supervisor. Students should bring this form to the service opportunity and have the form signed by the service supervisor the day of the service completion. Signed forms should then be returned to the office so the hours can be recorded. For the hours to count towards the student's community service requirement, the verification form must be returned within one week of the completion of the service. For re-occurring service (e.g. helping with multiple challenge camps during the summer), the student should record each date and hours on the back of this sheet and turn one signed sheet in within one week of the final date of service. Forms not signed by the service supervisor will not be accepted, nor will forms turned in more than one week after the completion of service. Signed and returned forms will be kept on record for office use for the year in which they are submitted.

Student Name: _____ Date of Service: _____

Location: _____ Hours of Service: _____

Description of Service: _____

Signature of Service Supervisor (upon completion): _____

Date: _____ Phone Number of Service Supervisor: _____

Additional Comments of Student Service Performance: _____

FOR OFFICE USE ONLY

Administrator Signature: _____ Date: _____

Students who complete a minimum of 40 hours of service per year for each of their 4 high school years will be recognized at graduation as "Outstanding Servants" and awarded a certificate for their accomplishment. Students in the Classes of 2017 and 2018 will be eligible for this for the years which hours are recorded.